



# AXMOUTH PARISH COUNCIL

CLERK:  
BECKI DAVEY  
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**A meeting of Axmouth Parish Council was held on Wednesday 20<sup>th</sup> March 2019, at 7:00pm at Axmouth Village Hall**

## Minutes

### Those present:

Cllr Ken Steven      Cllr Morag Steven      Cllr Paul Britton      Cllr Nigel Daniel      Cllr Alan Harrison  
Cllr Chris Garrett      Cllr Glenn Hyde      Cllr Ian Hunt (arrived 7:06)

**In attendance:** Becki Davey (Clerk), Cllr Ian Hall (DCC), Cllr Ian Thomas, PC Adam Speers. One member of public was in attendance between 7:17 and 7:28.

The Councillors were summoned to attend a meeting of the Axmouth Parish Council to discuss the following matters;

**1) Apologies:** Apologies were received from Cllr Mather. Approved.

Clerk confirmed that the meeting was quorate.

**2) Declarations of Interests:** None

**3) The Minutes of the Parish Council Meeting on 20<sup>th</sup> February 2019 and 6<sup>th</sup> March (planning):** were **approved** and signed as a true record.

**4) Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.

**5) Public Forum:** None

**6) Police Report:** PC Adam Speers attended the meeting. He advised Councillors of 1 CRIME – Vehicle Offences – 1 x motorbike taken from Church Street (crime from June 2018 and on this months report for recording purposes?) and 3 LOGS – Transport. PC Speers brought the sign, provided by the police, to be put up in Stepps Lane warning car owners of thieves and reminding them to take care of their belongings. He advised Councillors of a spate of tool thefts taking place in East Devon and reminded them to all keep an eye out. (Cllr Hunt arrived 7:06) He told Councillors that the CRIME AND SAFETY ROADSHOW had taken place at Marshlands, Seaton on Saturday 9<sup>th</sup> March 2019 but there was not much footfall on the day as there had been other events taking place within the town on the same day. Cllr Harrison advised PC Speers that he was not standing to be a Councillor in May and asked about the ringmaster emails he receives. The Clerk advised Cllr Harrison that she receives the emails and will

continue to forward them to all Councillors. PC Speers advised Councillors that PCSO Mike McGauley has broken his hand and will be out of action for a while. (PC Speers left 19.10) **ACTION: CLERK** to contact Bindon and to advise them the posts are already there and that the Council are happy to put the post on the posts.

**7) To accept reports and agree actions on Highway matters:** Cllr K Steven advised that the debris on the road at the base of Squires Lane has worsened since the heavy rain. Cllr Harrison has real concerns over the speed of vehicles within the village, especially Pound Hill and asked about a lit sign highlighting speeds. The Chair advised that a survey had been undertaken and that the average speed through the village was 31mph so would not necessitate a sign, in addition to this, it would need to be funded by the parish council and he was unsure as to whether it was what the parishioners would want. There is also the question of how it would be enforced. It was recommended that number plates of offending vehicles were obtained and the Police were given details. It was also suggested that perhaps the platform be requested again. A member of the public arrived 7:17 who has concerns over parking issues and speed within the village. They mentioned the parking outside New Chapter House in Chapel Street (this worsens at the weekend) and requested a 20mph speed limit be introduced within the village. The Chair advised that he is aware that the Highway Code rules regarding junctions is ignored there however, it is believed that the parked cars are actually slowing down the traffic. The Chair also advised that advice had been sought from DCC regarding the speed limit and confirmed that the village does not meet any of the criteria required under the new guidelines. Cllr Britton asked if it would be possible for 'Give Priority to Oncoming Vehicles' to be placed at either end of the narrow section outside the church siting the health and safety of visitors to Coronation Corner and the Viewing platform as a concern. The Chair asked the Cllr Hall raise these issues during the next traffic group meeting. Cllr Hall confirmed he would arrange for David Ashford and himself to visit Cllr K Steven for a drive around. Cllr Daniel asked that the drainage from fields onto the pavement and highway along the waterside road (Seaton Road) be considered during the visit. Member of public left 7:28. Cllr Hyde advised that the old sign at the end of Chapel Street has been knocked down and broken by contractors doing works for Western Power. Cllr Hyde has been in contact with the company and is liaising with them regarding its repair/replacement.

**8) Financial Matters:**

- a) To approve the financial statement to the end February 2019:** Councillors resolved to **approve** the financial statement.
- b) To confirm Internal Auditor for 2018/19:** Councillors resolved to use Trudie Jenkins again this year for the Internal Audit. **ACTION: CLERK** to contact Trudie Jenkins.
- c) To approve the nationally agreed pay increase for the Clerk effective 01 April 2019 and approve the change to the standing order for Clerk's salary to allow for this:** Councilors resolved to approve the pay increase and the changes to the standing order.
- d) To approve the following payments:** There were no payments required prior to the agenda being posted, however the Clerk asked for the following payments at the meeting:

Playsafety Limited	Annual Playground Inspection	BACS	£90.60
R Davey	Travel expenses to attend training	BACS	£27.90
ICO	Annual registration fee	DD	£35.00

Councillors **approved** the above payments.

**9) Planning Applications and Correspondence:** None

**10) Discuss Local Election Timetable:** Clerk explained the timetable. Cllr Harrison confirmed that he would not be standing in May. Cllrs thanked Cllr Harrison for all his hard work and support over the years as he is unable to attend the April meeting.

- 11) Fixed Asset Review:** All Councillors have now completed the Fixed Asset review. No immediate concerns or actions required.
- 12) Clean up days: To set dates for 2019:** Councillors agreed three dates for 2019; 13<sup>th</sup> April, 20<sup>th</sup> July and 12<sup>th</sup> October. Cllr Britton asked if it would be possible for an electric supply to be available for works within the playground. **ACTION: CLLR K STEVEN** to ask Mr Sharland about electric supply. **CLLR M STEVEN** to create and display posters advising parishioners of the dates of the proposed clean-ups.
- 13) Coronation Corner – Update on furnishings and grass cutting:** Cllr K Steven has received a proposed bench design. Councillors approved the bench. The words are being created for the information board. **ACTION: CLLR K STEVEN** to advise family of this and to explain that it will need to be placed upon and be secured to a concrete plinth which the Council will create, charging the family for the materials. Cllr K Steven asked Councillors if the grass cutting should be done by the Councillors or be contracted out. Councillors resolved to use a contractor. **ACTION: CLLR K STEVEN** to contact Chris Wakely for a quote and **CLERK** to contact John Widger.
- 14) Footpath Project: Update:** Land ownership is being investigated. Have received P3 grant to assist in repairs to footpath 4. **ACTION: CLLR DANIEL** to thank DCC for the grant and confirm next step.
- 15) Communities Together funding & Locality Budget:** Clerk advised Councillors that the Clerk at Seaton Town Council had left but assured her that the details of the Communities Together project had been passed on to the admin team to continue.
- 16) Playground; Ongoing management of the playground:** The annual inspection of the playground by ROSPA took place on 12<sup>th</sup> March. Clerk has sent a copy of the report to all Councillors and the chair of the playground association. Some works required may be able to be done within the village clean-up day. **CLLR HUNT** to liaise with the chair of the playground association with regards to required maintenance issues.
- 17) Agree Community Group invites to Annual Parish Meeting:** Councillors agreed which community groups to invite. It was agreed to offer tea and coffee at the meeting. **ACTION: CLERK** to contact the relevant groups. **CLLR M STEVEN** to create a poster to be displayed in addition to the official notice.
- 18) To accept reports and agree actions from the following:**
- a) County Councillor: Cllr Hall** advised Councillors about the report from the CDS (Connecting Devon and Somerset) stakeholder meeting. **ACTION: CLERK** to email report to Councillors. Cllr Hall advised Councillors that the PPG survey has been delayed until April but that there is a community conversation happening, being led by Light Up Axminster, as need to know what is happening in the local area, to locals. This data will be collated and there will be a meeting including Seaton so best practices can be shared. Cllr Hall should like to join Adult Health Scrutiny group in May. The community is starting to dictate what is happening. Hospice at Home is run thanks to legacy funding and donations. This needs to remain local. They need so much more money.
  - b) District Councillor: Cllr Thomas** provided a report to all Councillors. See [www.trinitymatters.co.uk](http://www.trinitymatters.co.uk) for more information. Cllr Thomas also advised Councillors that he is attending Westminster on 21<sup>st</sup> March to meet with Neil Parish and also visiting Homes England following the meeting.
  - c) Parish Councillors: Cllr Hyde** advised that the solar lights for the phone box will be available to purchase in May. He is concerned about the trees overhang near the phone box. **ACTION: CLLR K STEVEN** to contact owners to obtain permission for the overhang to be cut off. Cllr Hyde also wondered whether it would be possible to include the church bells in the emergency plan as a way to

contact the whole village should there be a night time issue. Councillors to consider this, but many were happy with the current telephone system. Cllr Britton asked about the CEMP. The Chair advised that this was covered within the Clerks report.

**d) Parish Clerk:** The Clerk had previously circulated a report which Councillors accepted.

**19) To accept any relevant correspondence:** All correspondence accepted.

**Next Parish Council and Annual Parish Meeting Wednesday 17<sup>th</sup> April 2019**

The meeting ended at 9:00pm

Date: .....

Chairman: .....